

A-Way Express Shopify App Merchant Install Guide

Offer same-day local delivery directly at checkout across Toronto and the GTA.

Same-Day Delivery for Toronto & GTA Shopify Stores

Add **same-day** and next-day delivery to your checkout in **minutes**.

Built for Toronto businesses. Backed by **our** local dispatch team since 1987.

Same-Day & Next-Day
Delivery

No Setup Fees

Real-Time Rates at
Checkout



Your Store - Checkout

DELIVERY METHOD

☐ Next-Day Delivery Best Value	\$11.00
Delivered next business day across the GTA.	
☒ Same-Day Delivery Most Popular	\$12.10
Orders placed before 1 PM for same day delivery. Orders placed after 1 PM are delivered the next business day.	
☐ Rush - 2 Hour Delivery Fastest	\$16.50
Orders placed before 1 PM for 2-hour delivery. Orders placed after 1 PM are delivered the next business day.	



Version: 1.1

Support: info@awayexpress.ca / (416) 424-2266

Website: <https://www.awayexpress.ca/shopify-integration>



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All Your Orders, One Place

See every Shopify order eligible for local delivery.
Track status, manage dispatch, no tab-switching.

Orders - Local Delivery Toronto

Manage and track all local delivery orders around Toronto

Local Delivery Orders					
Order Statistics					
Total Orders	Processing	Out for Delivery	In Transit	Delivered	
1,245	153	87	42	963	
Recent Orders					
Order ID	Customer	Toronto Postal Code	Status	Delivery Cost	Service Type
#1245	John Doe	M5V 1A1	In Transit	\$12.50	A-Way Express
#1244	Jane Smith	M4Y 1R2	Out for Delivery	\$14.00	A-Way Express
#1243	Michael Lee	M5G 1H6	Out for Delivery	\$11.00	A-Way Express
#1242	Robert Brown	M4K 1N1	Processing	\$15.50	A-Way Express
#1241	Emily Davis	M4M 1L2	Delivered	\$10.00	A-Way Express
#1230	Christopher Wilson	M5E 1W2	Processing	\$12.50	A-Way Express
#1230	Linda Martinez	M5R M5R	Processing	\$14.00	A-Way Express
#1229	Matthew Garcia	M5B M5X	Processing	\$12.00	A-Way Express
#1228	Cool Doe	M4C M4C	Out for Delivery	\$11.00	A-Way Express
#1227	Jane Brown	M4G M4G	In Transit	\$7.50	A-Way Express
#1226	Jane End	M4B M4B	Processing	\$6.50	A-Way Express
#1225	Mart Wilson	M4K M4K	Processing	\$5.50	A-Way Express
#1223	Luna Dose	M4S M5S	Processing	\$3.01	A-Way Express
#1222	Patt Linn	M5S M5C	Out for Delivery	\$3.01	A-Way Express
#1231	John Doe	M5C 1S7	In Transit	\$31.0	A-Way Express
#1230	Christopher Wilson	M5T 1W2	Processing	\$12.00	A-Way Express

1-20 of 1245 Orders





1. Welcome to A-Way Express

Thank you for choosing A-Way Express. Our Shopify integration allows merchants across Toronto and the GTA to offer same-day local delivery directly at checkout.

Your Store - Checkout

DELIVERY METHOD

☐	Next-Day Delivery Best Value Delivered next business day across the GTA.	\$11.00
☒	Same-Day Delivery Most Popular Order before 1 PM for same day delivery. Orders placed after 1 PM are delivered the next business day.	\$12.10
☐	Rush - 2 Hour Delivery Fastest Order before 1 PM for 2-hour delivery. Orders placed after 1 PM are delivered the next business day.	\$16.50

Quick Setup

Most merchants complete setup in approximately 10 minutes. No coding required.

2. Before You Install

- Works with all Shopify plans
- GTA-only local delivery coverage
- Same-day delivery available before 1 PM Monday–Friday
- Existing shipping methods remain unchanged

Important

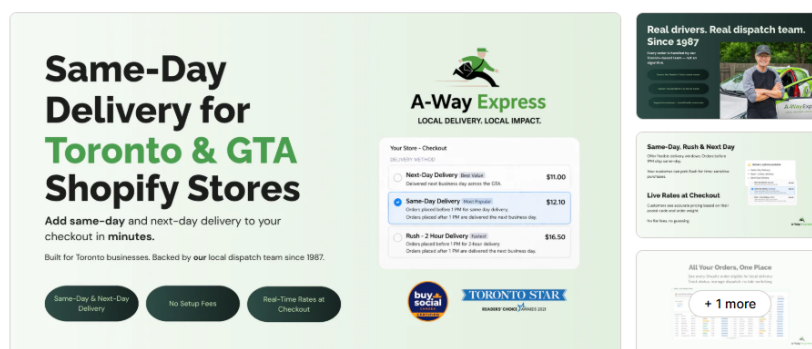
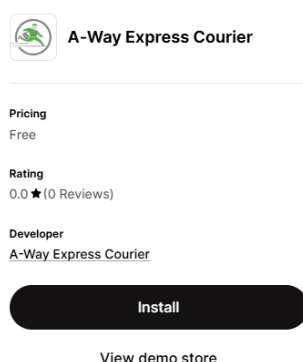
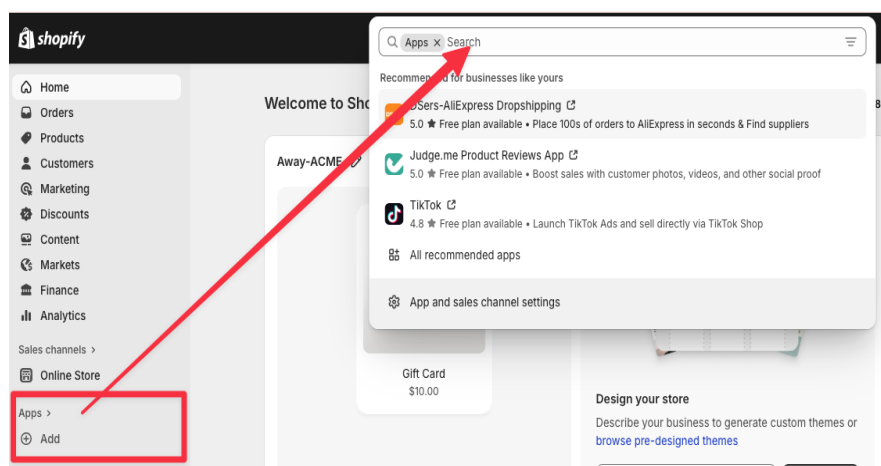
Orders placed after 1 PM or on weekends will be delivered the next business day.



3. Installing the App

Step 1 — Install the App

1. From your Shopify Admin store, navigate to **Apps**.
2. Search for the app name or install it via the installation link provided.



Add same-day delivery at checkout across Toronto and the GTA

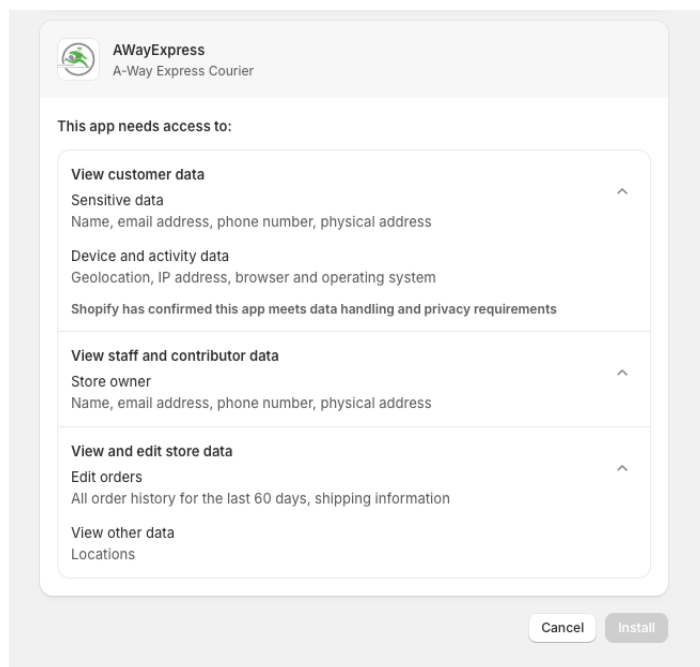
Offer customers same-day delivery at checkout. Orders go directly to our local team for fast, reliable delivery. Install the app, enable A-Way Express, and we handle the rest. Same-day delivery is available Monday to Friday before 1 PM. Orders placed after the cutoff or on weekends are delivered the next business day. A-Way Express is a Toronto-based courier team serving local businesses since 1987. We're also a social enterprise creating meaningful employment in the communities we serve.

- Same-day delivery across Toronto and the GTA for local orders.
- Display real-time A-Way shipping rates automatically at checkout.
- Orders sync instantly to our dispatch team for immediate fulfillment.
- Direct phone & email support from our local Toronto operations team.
- Support mental health recovery through your store's daily deliveries.



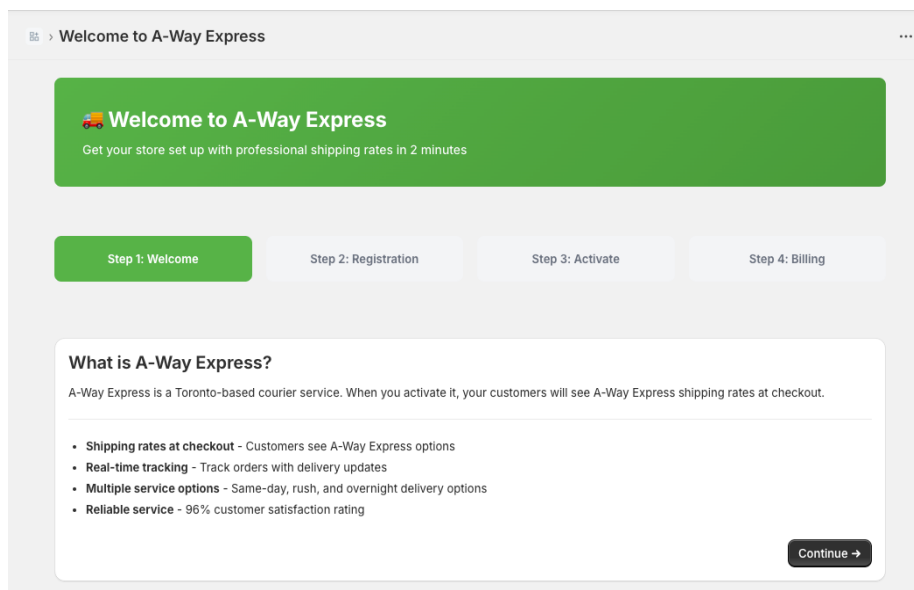
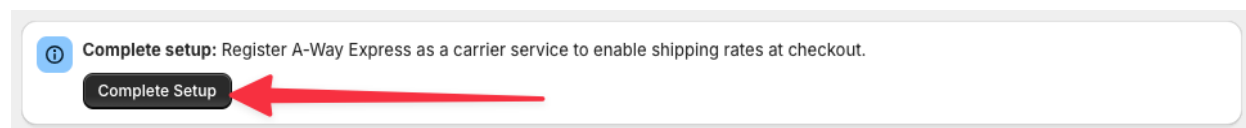
Step 2 — Approve Permissions

Review and approve the permissions required for checkout delivery and order processing.



Step 3 — Complete Setup

After installation, open the app from the Shopify Admin **Apps** section. Follow the onboarding prompts.





Verify if you already have an A-Way account.

Welcome to A-Way Express

Welcome to A-Way Express
Get your store set up with professional shipping rates in 2 minutes

Step 1: Welcome **Step 2: Registration** Step 3: Activate Step 4: Billing

A-Way Express Registration
Are you already registered with A-Way Express as a customer?

Yes, I'm already registered No, I need to register

[← Back](#)

If **yes**, continue with setting up **Shipping and delivery**.

Welcome to A-Way Express

Welcome to A-Way Express
Get your store set up with professional shipping rates in 2 minutes

Step 1: Welcome **Step 2: Activate** Step 3: Billing

Activate A-Way Express Shipping
Register A-Way Express as a carrier service in your Shopify store. This allows customers to see shipping rates during checkout.

① After registration, go to **Settings → Shipping and delivery** and enable A-Way Express for your shipping zones.

Register A-Way Express Carrier Service

[← Back](#)

If **no**, fill in the registration form:

A-Way Express Registration
Are you already registered with A-Way Express as a customer?

Working information

Company Name *

Street Address *

City *

Postal Code *

Address (if different)

Country (if different)

Contact information

First Name * Last Name *

Phone *

Country (if different)

Office Phone *

Alternate Phone *

Fax Number *

Website *



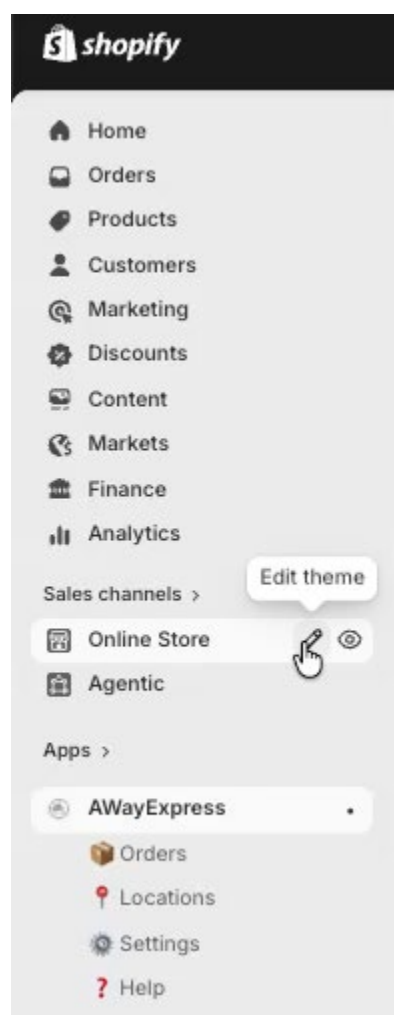
Step 4 — Setting Up Checkout Delivery Rates

A-Way Express works on all Shopify plans — but how your rates appear depends on your plan.

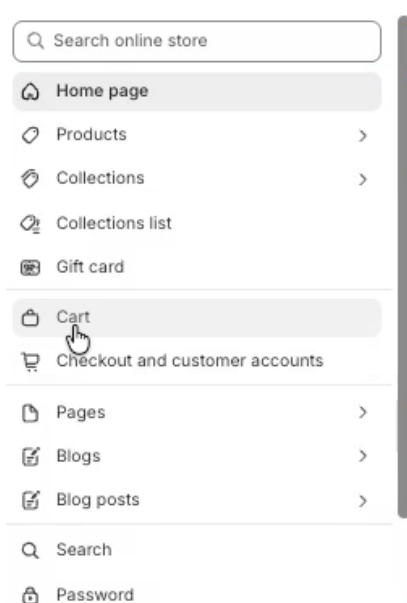
For Shopify Basic/Grow monthly plans

- To display A-Way Express delivery options in customer's cart:

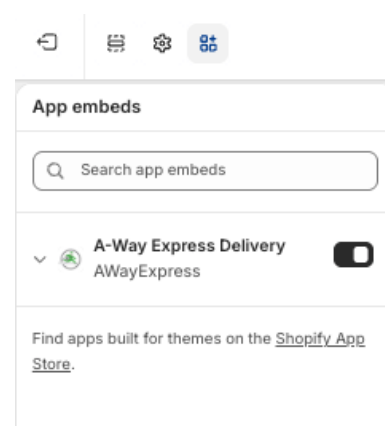
1) Navigate to “**Edit theme**”



2) Select “**Cart**” under **Home page**



3) Enable A-Way Express Delivery





- Delivery rates will now appear in the customer's cart once they enter their postal code:

A

A-Way Express Delivery
Toronto GTA courier — same-day & rush available

Enter your postal code to see delivery rates:

Check Rates

A

A-Way Express Delivery
Toronto GTA courier — same-day & rush available

Enter your postal code to see delivery rates:

Check Rates

Rates for M4E3K2 — select your delivery option:

☐

Next-Day Delivery — \$22.57 CAD
Delivered next business day across the GTA.

☒

Same-Day Delivery — \$24.83 CAD
GTA only. Order before 1 PM for same-day delivery; after 1 PM ships next business day.

☐

Rush – 2 Hour Delivery — \$33.86 CAD
GTA only. Order before 1 PM for 2-hour delivery; after 1 PM ships next business day.

Checkout with A-Way Express

Rate is for postal code M4E3K2. Confirm your full address at checkout.

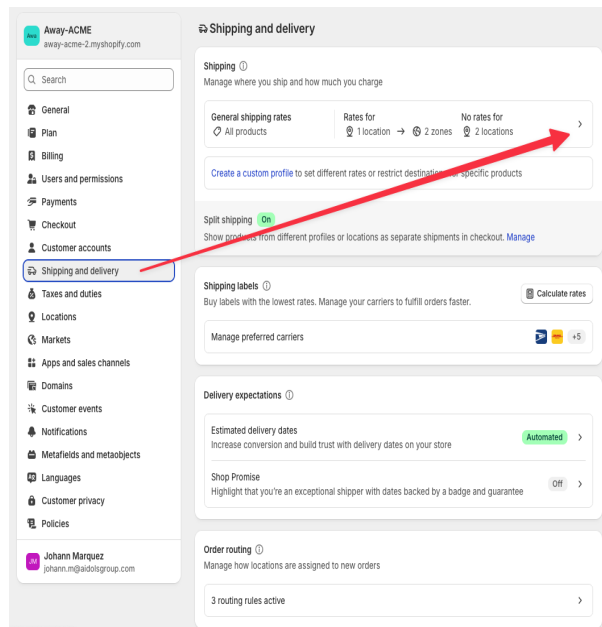


For Shopify Grow annual/Advanced/Plus plans

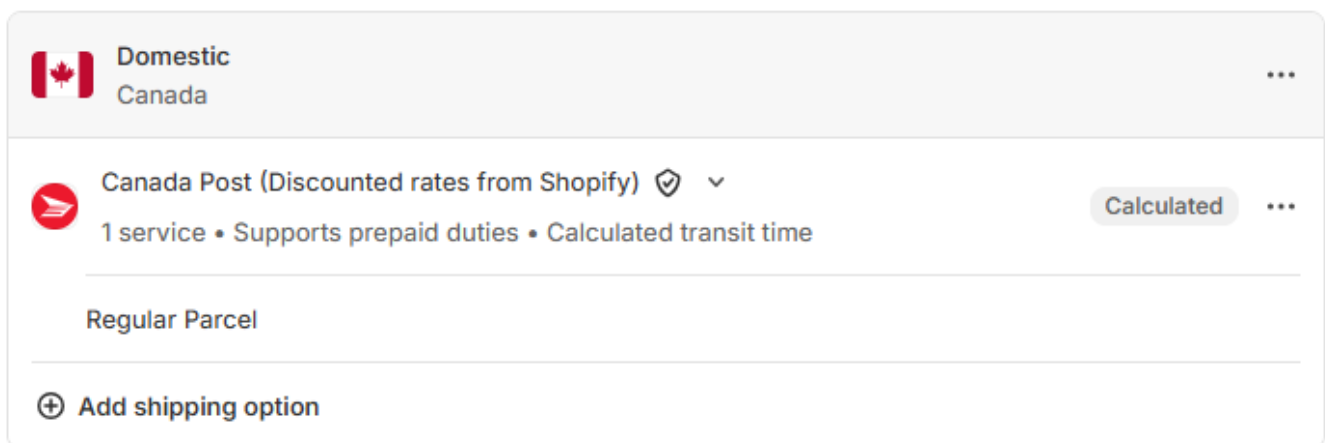
Advanced/Plus plans include carrier calculated rates for shipping options. Grow annual plans need to have carrier calculated rates selected as an add-on.

To confirm A-Way Express delivery options are enabled at checkout:

- Open Shopify **Settings** and navigate to **Shipping and Delivery**, then select **General profile**.



- If you don't see A-Way Express already set-up as an option, select **Add shipping option**.





- Enter **A-Way Express** under **Name**, and select **Carrier or app calculated** under **Rate type**.

Add shipping option

DiscardDone

Name

A-Way Express

Add delivery details

Rate type

Carrier or app calculated

Carrier or app

A-Way Express (Rates provided by app)

☒ Automatically include new services when they become available

Handling fee

0%

\$ 0.00

Example at checkout

Rate name

\$10.00

Thu, Jun 4

Name, price, and transit time will be calculated at checkout

☐ Offer free shipping

Click **Done**, save changes, and A-Way Express delivery options will now appear once the customer enters their delivery address.

4. Testing Your Setup

We recommend placing a test order before enabling the app for customers.

1. Add a product to cart
2. Enter a GTA delivery address (or just a postal code for Basic plans)
3. Verify A-Way Express (Next-Day, Same-Day, Rush) appears as a delivery option



Shipping method

☒ Next-Day Delivery	\$22.57
Delivered next business day across the GTA.	
☐ Same-Day Delivery	\$24.83
GTA only. Order before 1 PM for same-day delivery; after 1 PM ships next business day.	
☐ Rush – 2 Hour Delivery	\$33.86
GTA only. Order before 1 PM for 2-hour delivery; after 1 PM ships next business day.	

Expected Result

Customers within eligible GTA delivery zones will see A-Way Express delivery options at checkout.

5. Frequently Asked Questions

Do I need a specific Shopify plan?

No. A-Way Express works with all Shopify plans.

Will this affect my existing shipping options?

No. Your existing shipping methods remain unchanged.

Is this meant for local delivery only?

Yes. The app is designed specifically for GTA local delivery. Our service range stretches from Oshawa to Hamilton, and north to Newmarket.

Will my customers receive delivery updates?

Yes. Delivery status and confirmation are sent to the customer's email.

Who supports deliveries if questions come up?

Delivery support is handled by A-Way Express's Toronto-based operations team. We actively support and work with you directly if coordination or questions arise.



6. Support & Contact Information

Need help with setup or onboarding? Our Toronto-based team is here to help.

Merchant Support

- Email: info@awayexpress.ca
- Phone: (416) 424-2266

Support Hours

- Monday to Friday
- 8:00 AM – 5:00 PM EST

We can help with:

- App installation and setup
- Checkout delivery configuration
- Test order troubleshooting
- Delivery and operational questions

Local support since 1987

A-Way Express has supported Toronto businesses since 1987, with a local team that answers every call and provides real support when you need it.